LINDENWOOD

REAL EXPERIENCE. REAL SUCCESS.

Dear All,

Counselors must first register with ASCA U for the course. You may apply to Lindenwood for graduate credit any time during or after the ASCA training. To avoid transcript delays, we encourage you to register with Lindenwood at least **one month prior** to course completion.

See our [Frequently Asked Questions](#) and [Academic Terms](#) to better understand our timelines.

To earn graduate credit:

- Complete the Lindenwood [workshop application](#) form by paying $75 per credit hour with a credit card. Fill out the workshop application each time you pursue one or more professional development courses. Allow up to 2 weeks for registrations to be processed.

- Once the application is processed, you can check your grade status, unofficial transcript, or billing statement by accessing the *Student Portal* at [My Lindenwood](#). For Lindenwood student login credentials, please call IT (636)- 255-5100 or email [IT Helpdesk](#) with your full name and initials as per our records. **Note:** *If grading or registration is a work in progress, courses and grades will not reflect on the unofficial transcript.*

- **Grades are available approximately by the third week of each month, given you registered with Lindenwood in the previous month.** *(For instance, if you completed the course and applied to Lindenwood in July, your grades will be available by the third week of August).*

- **Graduate credits are nonrefundable.** Participants are strongly encouraged to verify with their school districts to determine if this graduate credit is applicable. These may be applied, in most cases, to satisfy CEUs or professional development requirements (plus hours) for salary advancement or licensure renewal. It is up to individual school districts and state certification renewal requirements as to whether they will approve these graduate credits.

- An official transcript may be ordered online through [Parchment](#). Official transcripts are sent directly to a district, employer, or student and bear the university seal.

If you have questions, feel free to check our page or reach out to Lindenwood University Professional and Continuing Education (PACE) at k12pd@lindenwood.edu.

Sincerely,
Azam Nathaniel
Program Manager, K-12 Professional and Continuing Education
636-949-4612 / anathaniel@lindenwood.edu

EW 52434   ASCA 2023: Ignite - 1 Credit Hour

Location: Online Live/ Virtual

Dates: July 26-27, 2023, or watch on demand through June 15, 2024.

Lindenwood University offers individuals the opportunity to earn graduate credit through the participation in professional conferences and the completion of assignments listed on a Conference syllabus. To earn any credit, all assignments indicated on this syllabus must be completed.

Directions for Assignment Submission:

Please upload all assignment on **CANVAS** for the grading purposes.

If you have any questions regarding the assignments or submitting the assignments, please email WLinton@lindenwood.edu

Required Assignments

Assignments Titles	Expected Hours to Complete
1. Attendance Requirements	10
3. Active reflection	5

Details of Assignments

Detailed Assignment Descriptions

1. **Attendance Requirements (10 hours):** Complete a minimum of 10 hours/sessions during the Ignite event and record the name and length of time attended in a table like one below. Complete a minimum of 15 hours of sessions. List the sessions and time attended in the following format on a Word Doc as well as the total number of hours.

Date	Session Name	Length of Time

2. **Active Reflection (5 hours) Please** submit a double-spaced 3-4 page reflection. Please address these points.

1. Select 1-2 sessions which you found the most beneficial.

2. What new information did you learn?

3. How will you be able to use this information?

4. Identify who will help you and how you will implement the idea by writing a SMART goal for

   each session discussed.

5. Discuss the resources given and identify at least 3 more resources for each topic.

 The Grade Plan:

To earn a grade of "A": Fully participate in the course activities and earn at least 90% by fulfilling the coursework and documentation requirements outlined in the syllabus.

To earn a grade of "B": Fully participate in the course activities and earn at least 80% by fulfilling the coursework and documentation requirements outlined in the syllabus.

Lindenwood University grade rosters are sent at the end of each semester and the upcoming terms are:

- **Summer 2024:** May 13, 2024 - August 4, 2024
- **Fall 2024:** August 26, 2024 - December 13, 2024
- **Spring 2025:** January 13, 2025 - May 9, 2025
- **Summer 2025:** May 19, 2025 - August 10, 2025

**Grade rosters are processed after each term and may take up to two weeks to post the grades.