The ASCA National Model is comprised of the Define, Manage, Deliver and Assess components.

This phased implementation plan guides school counselors in creating an ASCA National Model program. The length of time to complete each phase varies from school to school. Time frames may be influenced by a variety of factors including knowledge and understanding of the ASCA National Model, priorities, persistence, and peer and district support.
ASCA National Model
Phased Implementation Plan

**PHASE 1 – START HERE**

1. **Define**
   - Student Standards
   - Professional Standards

2. **Assess**
   - School Counseling Program Assessment
   - School Counselor Standards & Competencies Checklist
   - Use-of-Time 5-Day Calculator
   - All ASCA National Model documents are available at [Templates](#).

3. **Manage**
   - Vision Statement
   - Mission Statement
   - Classroom and Group Mindsets & Behaviors Action Plan
   - Annual Calendar
   - Weekly calendars
   - Lesson Plans

When all components are completed in this section, move to phase 2.
PHASE 2 – USING DATA

1. Develop:
   - School Data Summary
   - Closing-the-Gap Action Plan(s) – use the Annual Student Outcome Goal Plan worksheet as guide

2. Implement:
   - Closing-the-Gap Action Plan
   - Classroom lessons
   - Small-group lessons

3. Collect data and analyze:
   - Three classroom lessons on Classroom and Group Results Report
   - One small group on Classroom and Group Results Report
   - Closing-the-Gap Results Report

When all components are completed in this section, move to phase 3.
PHASE 3 – INFORM AND ADVOCATE

1. Develop:
   - Annual Administrative Conference template
   - Advisory Council Membership, Dates, Agenda, Presentations

2. Implement:
   - Annual Administrative Conference
   - Advisory Council Meetings utilizing Advisory Council Minutes

When all components are completed in this section, move to phase 4.
PHASE 4 – YOUR ASCA NATIONAL MODEL PROGRAM

☐ **Review:**
  - Vision statement
  - Mission statement

☐ **Update:**
  - School Counseling Program Assessment
  - Classroom and Group Mindsets & Behaviors Action Plan
  - Annual Calendar

☐ **Complete annually:**
  - School Data Summary
  - Closing-the-Gap Action Plan(s) utilizing Annual Student Outcome Goal Plan worksheet as guide
  - Use-of-Time 5-Day Calculator
  - Annual Administrative Conference
  - Weekly calendars
  - School Counseling Advisory Council
  - Lesson Plan library
  - Classroom and Group Results Report(s)
  - Closing-the-Gap Results Report(s)

Always reference the ASCA website and resources to learn of new developments in the ASCA National Model.