



College Admissions Specialist Training

LOCATION: Online, Self-paced

COURSE DESCRIPTION:

Preparing students for postsecondary success is what we strive to do as school counselors. However the world of college admissions can be a confusing one, and often school counselors haven't received formal training in this arena. Learn how you can implement a comprehensive school counseling program that helps students understand the connection between K-12 school and college and make a successful transition to postsecondary education.

Learning objectives:

Upon completion of this course you should be able to:

- Identify the role of the school counselor in promoting college readiness
- Identify academic habits that prepare students for postsecondary success
- Articulate how school counseling standards support the development of academic habits and postsecondary readiness
- Identify ways to incorporate academic habits curriculum into classroom lessons, and small groups that support K-12 learning objectives
- Discuss the importance of collaborating K-12 to improve students' postsecondary success
- Strategize ways to collaborate with your school counseling, teaching and administrative staff to keep your school focused on the culture of college and career readiness
- List factors associated with postsecondary success in early childhood, elementary, middle and high school student, and explain how a comprehensive school counseling program can have an impact on these factors
- Discuss the importance of a college-going culture and recognize what fosters a college-going culture
- Analyze your school's current culture regarding postsecondary readiness
- Discuss best practices for promoting a college-going culture that take into consideration demographic settings and special populations
- Recall the basics of financial planning for college to help increase awareness around college costs and encourage parents to educate themselves early about the true cost of college
- Recognize and discuss community college opportunities with students
- Employ best practices for writing letters of recommendation

REQUIRED COURSE ASSIGNMENTS	Hours:
MODULE 1	
ASCA Position Statement: The School Counselor and College Access Professionals	0.25
College Board Publication: College Advising Essentials, Vol. 1	1.5
College Board Publication: College Advising Essentials, Vol. 2	1.5
College Board Publication: College Advising Essentials, Vol. 3	1.5

College Board Publication: College Advising Essentials, Vol. 4	1.5
MODULE 2	
NACAC Publication: Guide to the College Admissions Process	4
NACAC Publication: Step by Step: College Awareness and Planning for Families, Counselors and Communities	8
MODULE 3	
ASCA Webinar: College Application Basics	1.25
ASCA Webinar: Ethics and Best Practices in College Admissions Counseling	1.25
ASCA Webinar: The Changing Landscape of College Admissions	1.25
ASCA Webinar: Test-Free & Test-Optional College Admissions	1.25
ASCA Webinar: Support Seniors Virtually Through the College Admissions Process	1.25
ASCA Webinar: Gap Year Pros and Cons for Students	1.25
<i>ASCA School Counselor Magazine</i> article: Time for a Gap Year?	1
ASCA Webinar: Paying for College	1.25
U.S. Bureau of Labor Statistics: Education Pays Data Table	0.25
<i>Professional School Counseling Journal</i> article: Involving Families in the Postsecondary Planning Process: A Case Study	1.25
MODULE 4	
NCAA Publication: NCAA Guide for the College-Bound Student Athlete	4
NCAA Publication: Initial-Eligibility Flyer/Infographic	0.25
<i>Professional School Counseling Journal</i> article: College Transition Program for Student-Athletes (CTPSA): A Psychoeducational Group for Boys of Color	1.25
MODULE 5	
<i>ASCA School Counselor Magazine</i> article: GenZ Student Trends and Needs	0.5
<i>ASCA School Counselor Magazine</i> article: Postsecondary Options for Students with Disabilities	1
<i>Professional School Counseling Journal</i> article: Stop, Drop, or Enroll? How Ability Beliefs Are Associated with College-Going Among Black Males	1.25
ThinkCollege Resource: Grab and Go Practices: Tips to prepare students with intellectual disabilities for college expectations	0.5
ThinkCollege Resource: Rethinking College Film and Viewers Guide	1
<i>ASCA School Counselor Magazine</i> article: Cultural Competency in Postsecondary Planning	1
<i>Professional School Counseling Journal</i> article: The Role of High School Counselors in Increasing Latino Male College Enrollment: Moving From College Aspirations to Access	1.25
<i>ASCA School Counselor Magazine</i> article: HBCUs: Promoting Benefits and Attendance	1
<i>Professional School Counseling Journal</i> article: "You Are Going to School": Exploring the Precollege Experiences of First-Year Black Males in Higher Education	1.25
<i>Professional School Counseling Journal</i> article: Mechanisms of Matriculation: School Counseling Resources and College Going for Latino Men	1.25
<i>Professional School Counseling Journal</i> article: Characteristics and Counseling Needs of Prospective First-Generation College Students: Implications for School Counselors	1.5
<i>Professional School Counseling Journal</i> article: From Homeless to Student Housing: School Counselor Roles and Experiences in Preparing Students Experiencing Homelessness for College	1.25
<i>ASCA School Counselor Magazine</i> article: Applying to College During a Crisis	1
<i>Professional School Counseling Journal</i> article: Validation of the College Planning Behaviors Scale	1.25
Total Hours	50

Supplemental Material

- Book: "Counseling 21st-Century Students for Optimal College & Career Readiness: A 9-12th Grade Curriculum"
- U.S. Department of Education, through the Office of Special Education and Rehabilitative Services, publishes, "[A Transition Guide to Postsecondary Education and Employment for Students and Youth with Disabilities](#)"
- Website: [Federal Financial Aid Toolkit for Counselors](#) (includes information for undocumented students)
- Website: [College Savings Plan Network 529 Savings Plan Resources](#)
- Website: [Campus Pride Index](#)
- Website: [www.thinkcollege.net](#)
- Website: <https://collegemoneymatters.org>

ASCA SCHOOL COUNSELOR PROFESSIONAL STANDARDS & COMPETENCIES

M3; B-PF 1; B-SS 2

ASCA STANDARDS FOR SCHOOL COUNSELOR PREPARATION PROGRAMS (ASCA CAEP SPA)

2.1; 3.2

CACREP STANDARDS

G 2c; G 3g

COURSE INSTRUCTIONS:

- Complete the course by reviewing the required course assignments and passing corresponding exams with a 100%.
- To access your exams which include the course materials, login to your MyASCA account and click on My Profile. From your My Profile page, click on the "Purchases" tab at the top, then click on "Exams" on the left. Your course exams and affiliated course materials will be listed in the center of your screen. Click on "Details" to access the related course materials and/or to take your exam. Course materials can be found under the Documents section. When you're ready, click on the green "Take Quiz" button to begin taking and passing your exam.
- Once you successfully pass all exams with a 100% you can view and download a record of your education credits (CEUs) by going to your "Account" tab at the top of your profile and clicking on the "Education Credits" on the left.
- You have one year following registration to complete your specialist course. If you have questions, please contact asca@schoolcounselor.org for assistance.

*Please note, any published books must be purchased separately